

INSTITUTE OF SEISMOLOGICAL RESEARCH,
Knowledge Corridor, Raisan, Gandhinagar
Ph-079-66739009, www.isr.gujarat.gov.in

Tender Notice No. ISR/ACs Repair/2018

On behalf of the Director General, Institute of Seismological Research (ISR), Raisan, Gandhinagar, a tender is invited in a sealed bid cover from reputed authorized dealers/firm/agencies, for repairing of split and window air conditioners. The bid document can be downloaded from the website indicated above. Any further clarification(s) or corrigendum(s) shall be communicated through the website.

Date: 20/03/2018

(I/C, Store & Purchase officer)
Institute of Seismological Research

Bidding Document

Repairing of Split and Window Air Conditioners with Service.

Invitation No: ISR/ACs Repair/2018

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Section-1: Bid Schedule.

SHORT TERMS NOTICE/TENDER No	ISR/ACs Repair/2018
Description	Repairing of Split and Window Air Conditioners with Service
Tender Fee (non Refundable)	1,500/-
EMD	10,000/-
Security Deposit (5% of the contract value)	In the form of BG, For from nationalized bank of India
DATE OF UPLOADING OF BIDDING DOCUMENT	20/03/2018
SUBMISSION OF BIDS	Date: - 09/04/2018, Time: - 11:30 AM.
OPENING OF BIDS	Date: - 09/04/2018. Time;-12:00 PM
ADDRESS	INSTITUTE OF SEISMOLOGICAL RESEARCH DEPARTMENT OF SCIENCE & TECHNOLOGY (Govt. of Gujarat) Knowledge Corridor Raisan Village, Gandhinagar- 382007. Phone: 079-66739009

❖ Description of Work:

Institute of Seismological Research (ISR), Gandhinagar invites sealed bids from reputed firms for repairing of Split and Window Air Conditioners.

List of Split Air Conditioners at Various Places in the Office.

Sr. No.	Manufacture	Qty.	Location
1	Amtrex – Window AC 1.5 Ton	1	SPO Dept.
2	Carrier- Split AC 2 Ton	2	Gravity Lab
3	Carrier- Split AC 2 Ton	4	MT Lab
4	Carrier –Split AC 2 Ton	7	Auditorium hall
5	Carrier –Split AC 2 Ton	1	Conference Room-1
6	Carrier –Split AC 2 Ton	2	GPS Lab
7	Carrier –Split AC 2 Ton	4	Data Center
8	Carrier –Split AC 2 Ton	2	Seismic Lab
9	Carrier –Split AC 2 Ton Blue Star	2	OSL Lab
10	Carrier –Split AC 2 Ton	2	EG Lab
11	Carrier- Split AC 2 Ton	2	BBS Lab
12	Carrier- Split AC 2 Ton	3	Library
13	Amtrex – Window AC 1.5 Ton	1	Admin Dept.
14	Hitachi	1	XRF Lab (Archana Das)
15	Carrier –Split AC 2 Ton	1	Geotech Lab
16	Blue Star	2	Micro zonation Lab (A. P. Shingh)
17	Carrier –Split AC 2 Ton	1	EM Lab
18	Carrier –Split AC 2 Ton	6	Richter Bhavan room no-
Total Repairing AC- 44 Nos.			

IMPORTANT:

1. The firms can contact SPO/ADMIN officials of ISR for any other details
2. Apart from above bidder will have to adhere any additional condition added to purchase order.

Pre-qualification criteria:

The bidder must submit following

- (1) GST number (2) Firm registration number (3) PAN/TAN number (4) Income tax returns
- (5) Same work experience in Gov. Sector (6) contact address and phone number.

Submission of Tenders:

Quotations shall be prepared and submitted in two sealed envelopes. In one envelope, bidder shall provide documents related to GST, firm registration, PAN/TAN, IT returns, experience, EMD and contact details. The other envelope shall have financial bids. The envelopes shall be securely sealed and subscribed with name and reference number of the tender.

The Financial offer should be inclusive of all taxes, duties like GST, or any other. And no additional payment shall be made to the Tenderer over and above the quoted price. Offers by Fax, e-mail or received in open condition will not be entertained.

Award of Contract:

The financial bids of only those bidders who has submitted all documents pertaining to pre-qualification will be opened.

Section-2: General terms and conditions.

1. Bidder will have to submit separate account payee DD drawn in favour of ISR, Gandhinagar for tender document fee and EMD drawn in favour of Director General, ISR, Gandhinagar, Gujarat in physical form in the office of Director General, ISR, Gandhinagar, Gujarat till - 09-04-2018 11:30 AM for further details please refer Tender documents available online.
2. EMD (FDR)/ DD of tender fee and other documents shall be submitted in person only. EMD Should be valid up to 6 months.
3. The Successful Bidder has to deposit security of 5% of the contract value before commissioning the contract valid for 12 months from nationalized bank or approved bank of Government of Gujarat, the name of Director General, ISR, Gandhinagar in the form of FDR or BG.
4. Invoice should be raised in the name of "The Director General, Institute of Seismological Research, Raisan, Gandhinagar".
5. **Conditional tender shall not be accepted.**
6. The amount of SD (@ of 5% of contract value) will be refunded after the 12th month.
7. In case of any dispute, the decision of Director General, ISR is final.
8. Only the courts of Gandhinagar, Gujarat Shall have jurisdiction in any proceedings regarding to short tender.
9. Offers by Fax, e-mail or received in open condition will not be entertained.

- 10. The Financial offer should be inclusive of all taxes, duties, service tax, GST, VAT, etc. and no additional payment shall be made to the Tenderer over and above the quoted price.**
11. The authority reserves the right to cancel tender without assigning any reason or notice at any stage.
12. The tender bid should reach the undersigned on or before /03/2018, 11:30 AM. The tender will be opened at 12:00 PM. Bidders or his representative is requested to remain present. In case of any circumstance arises, information will be provided to the vender.
13. The bid shall be signed by the vendor with seal on each page of the document.
14. The quantity/requirement is only indicative and may change as per actual requirement.
15. The Bidder should have to provide warranty of 12 months for the repaired AC from the date of its repair.
16. Any Break down call reported by this office should be attended within 2 days during the warranty period.
17. Any parts required for repair shall have to be of same make/capacity.
18. The vendors are requested to inspect each and every AC installed at various labs of ISR and quote rates accordingly including servicing of each AC.
19. The contractor shall use ISI marked/standard company parts for replacement. Contractor must show the new parts to concerned branch, the old parts which are replaced, will have to be deposited in concern Branch/office/lab.
20. The bidder shall make his own safety arrangements at his own risk for repairing. ISR will not be responsible for any accident/mishap.
21. Payment may be released in two phases (i) 50% after completion work of the 75% of the total work satisfactory and (ii) remaining 50% after completion of total work satisfactorily. Apart from the above; the bidder will have to adhere to any additional conditions added to the Work order.
22. Evaluation: Concerned committee will evaluate the technical and price bids.

Bidders Sign with Stamp

Section 3- Require Document

Please furnish the following details if yes with Copy Attach

- | | | |
|---|-----|-------|
| 1. GST No. | Y/N | |
| 2. Registration no. | Y/N | |
| 3. PAN/ TAN no. | Y/N | |
| 4. Income Tax Return copy
(Submit last 2 years). | Y/N | |
| 5. Address with Telephone no. / Mobile no. | | |
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Section 4- Price Bid

1. Your quotation no. (if any)...

2. Date (Before Price bid opening):..... Ref no: Short Tender/Notice no.
ISR/ACs Repair/2018

The vendors are advised to inspect and examine all the air conditioners at site of installation before quoting the repairing cost.

Sr. No.		Qty.	Location	Problem	Total amount
1	Amtrex – Window AC 1.5 Ton	1	SPO Dept.		
2	Carrier- Split AC 2 Ton (A) ISR/Geotech Lab/Gravity Lab02/SP AC/02 (B) ISR/Geotech Lab/Gravity Lab02/SP AC/04	2	Gravity Lab		
3	Carrier- Split AC 2 Ton (A) ISR/EMT Lab/SPAC/6 (B) ISR/EMT Lab/SPAC/7 (c) ISR/EMT Lab/SPA/8 (D) ISR/EMT Lab/SPA/9	4	MT Lab		
4	Carrier- Split AC 2 Ton (A) ISR/ADR/SP AC/04 (B) ISR/ADR/SP AC/05 (C) ISR/ADR/SP AC/06 (D) ISR/ADR/SP AC/08 (E) ISR/ADR/SP AC/10 (F) ISR/ADR/SP AC/12 (G) ISR/ADR/SP AC/14	7	Auditorium		
5	Carrier- Split AC 2 Ton (A) ISR/Conf-1/SP AC/16	1	Conference Room-1		
6	Carrier Split AC 2 Ton	2	GPS Lab		

	(A) ISR/ GPS/SPAC/21 (B) ISR/GPS/SP AC/23				
7	Carrier- Split AC 2 Ton (A) ISR/Data Center/SP AC/24 (B) ISR/Data Center/SP AC/25 (C) ISR/Data Center/SP AC/26 (D) ISR/Data Center/SP AC/27	4	Data Center		
8	Carrier- Split AC 2 Ton (A) ISR/Sei Lab/SPAC/29 (B) ISR/Sei Lab/SP AC/32	2	Seismic Lab		
9	Carrier- Split AC 2 Ton & Blue Star Split AC 1.5 Ton (A) ISR/OSL Lab/SP AC/36 (B) ISR/OSL Lab/SP AC/37	2	OSL Lab		
10	Carrier- Split AC 2 Ton (A) ISR/ENG/SP AC/38 (B) ISR/ENG/SP AC/39	2	ENG. Lab		
11	Carrier- Split AC 2 Ton (A) ISR/BBS Lab/SPAC/42 (B) ISR/BBS Lab/SPAC/43	2	BBS Lab		
12	Carrier- Split AC 2 Ton (A) ISR/LIB/SP AC/47 (B) ISR/LIB/SP AC/52 (C) ISR/LIB/SP AC/53	3	Library		
13	Amtrex – Window AC 1.5 Ton (A) ISR/ADMIN/W/03	1	Admin Dept.		
14	Hitachi Split AC 1.5 Ton	1	XRF Lab (Archana Das Cabin)		
15	Carrier- Split AC 2 Ton (A) ISR/Geo/SP AC/15	1	Geotech Lab		

16	Blue Star Split AC 1.5 Ton (A) Blue Star-01 (B) Blue Star-02	2	Microzonation Lab (Dr. A. P. Shingh Cabin)		
17	Carrier- Split AC 2 Ton (A) ISR/RB/SP AC/302/29	1	EM Lab		
18	Carrier- Split AC 1 and 2 Ton (A) ISR/RB/AC/101/01 (B) ISR/RB/AC/101/02 (C) ISR/RB/AC/103/06 (D) ISR/RB/AC/105/09 (E) ISR/RB/AC/106/12 (F) ISR/RB/AC/108/15	6	Richter Bhavan		
Total Repairing AC		44			
Total Amount (Wards)					

Note: - Conditional price bids will be rejected, and will not be evaluated.

(Name & Signature of the Bidder with
Company seal)